

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WATERWORKS DISTRICT
NO. 1 OF THE PARISH OF ASSUMPTION, STATE OF LOUISIANA, TAKEN AT REGULAR
BOARD MEETING HELD ON JUNE 27, 2022 @ 6:30 P.M.

President Scott Sternfels called the meeting to order with the pledge and silent prayer.

Board Members Present: Scott Sternfels, Jim Boudreaux, Wayne Arboneaux, Charles Brown, Jerome Bougere, Travis Daigle, Kenneth Dupaty, Blaine Mabile, Calvin Steward, Paul Lewis and Adam Mayon.

Board Members Absent: None

Also Present: General Manger B.J. Francis, Lacrosha LeBlanc, Ginger Rushing, Rickey Mollere, ADA Spencer Long, Linda Cooke with The Bayou Pioneer and Shane Guin with High Tide Consultants.

President Scott Sternfels called for the approval of the minutes of the May 23, 2022 Regular Board Meeting.

On a motion by Wayne Arboneaux, seconded by Jerome Bougere and unanimously carried to approve the minutes of the May 23, 2022 Regular Board Meeting.

President Scott Sternfels opened the floor for public comment to discuss agenda items.

President Scott Sternfels closed the floor for public comment.

Chairman Jim Boudreaux provided Engineering Committee updates.

Simmons Road Waterline – The project is in the substantial completion phase. The remaining items on the punch list are being monitored.

On a motion by Kenneth Dupaty, seconded by Blaine Mabile and unanimously carried to pay invoice #20158-9 in the amount of \$585.56 to High Tide Consultants, LLC (100% Complete).

Oakville Street Waterline – The project is on track. The pressure test has been passed and the samples have been pulled.

On a motion by Jerome Bougere, seconded by Kenneth Dupaty and unanimously carried to pay invoice #1 in the amount of \$106,546.50 to Muddy Pipeworks, LLC (78% Complete).

Derrick Street Booster Station Update – The connections for the inlet/outlet have been done; work on the tapping sleeve and laying pipe has begun.

On a motion by Wayne Arboneaux, seconded by Adam Mayon and unanimously carried to pay invoice #3Rev for April 2022, in the amount of \$36,235.71 to Volute, Inc. (25% Mobilization, 100% CO #2-Changes to Generator Manufacturer and Equipment Stored).

On a motion by Kenneth Dupaty, seconded by Wayne Arboneaux and unanimously carried to pay invoice #4 for May 2022, in the amount of \$9,975.00 to Volute, Inc. (50% Tapping Sleeve and Valve).

On a motion by Jerome Bougere, seconded by Adam Mayon and unanimously carried to pay invoice #714 in the amount of \$2,350.11 to Miller Engineers (Civil Engineering-Construction and Inspection).

Plant Booster Station Upgrade to Install 4th Pump Project – The pumps are installed and running.

Plant #5 Addition – The survey work for the addition has been started.

On a motion by Calvin Steward, seconded by Blaine Mabile and unanimously carried to pay invoice in the amount of \$46,245.17 to Shread-Kuyrkendall & Associates, Inc. (Survey Work-\$3,410.62 and 50% complete Preliminary Engineering Phase-\$42,834.62).

Bayou Corne Pump Station Demo – The waterline has been disconnected. The demolition of the station is to begin in September.

On a motion by Kenneth Dupaty, seconded by Jerome Bougere and unanimously carried to pay invoice #9105 in the amount of \$36,375.00 to Action Industries, Inc. (75% Complete).

President Scott Sternfels presented the report from the Finance Committee. The monthly reports were all in order.

On a motion by Blaine Mabile, seconded by Kenneth Dupaty and unanimously carried to add \$200,000.00 to the Emergency Fund.

On a motion by Kenneth Dupaty, seconded by Jerome Bougere and unanimously carried that the monthly invoices be paid.

2022-2023 Budget Packet Review – Budget packets were distributed to all board members for review and final approval at the July 25, 2022 meeting.

The Finance Committee will meet on July 11, 2022 @ 4:00 P.M. to discuss budget packet information and water rate increase.

2022 Bid Results for Fuel, Official Journal and Janitorial Services – Bid opening was held on June 15, 2022 @ 2:00 P.M. and results are as follows:

Fuel – There was one bid submitted by Roland Robert

Official Journal – There was one bid submitted by The Bayou Pioneer

Janitorial Services – There were two bids submitted: one by Jani King and the other by T&PM Maintenance, LLC.

On a motion by Blaine Mabile, seconded by Kenneth Dupaty and unanimously carried to accept bids as proposed by staff; Roland Robert (Fuel); The Bayou Pioneer (Official Journal) and Jani-King (Janitorial Services).

Office Software Contract – The Board was informed that the vendor for the new software for Billing, Finance and Distribution has been selected. The purchase of the software will come directly from the Revenue Bond 2022 proceeds.

Rickey Mollere gave the Distribution updates.

Ginger Rushing gave the Plant updates.

President Scott Sternfels asked for suggested action items for July 25, 2022 meeting.

President Scott Sternfels asked for a motion to adjourn.

On a motion by Kenneth Dupaty, seconded by Travis Daigle and unanimously carried to adjourn the Regular Board Meeting at 7:30 p.m.

Scott Sternfels – President

Jaime Boudreaux – Secretary/Treasurer