

PROCEEDINGS OF THE BOARD OF COMMISSIONERS OF WATERWORKS DISTRICT NO. 1 OF THE PARISH OF ASSUMPTION, STATE OF LOUISIANA, TAKEN AT REGULAR BOARD MEETING HELD ON DECEMBER 18, 2023 @ 6:30 P.M.

President Scott Sternfels called the meeting to order with the pledge and silent prayer.

Board Members Present: Scott Sternfels, Wayne Arboneaux, Jim Boudreaux, Charles Brown, Travis Daigle, Jerome Bougere, Blaine Mabile, Adam Mayon, Paul Lewis and Calvin Steward.

Board Members Absent: Kenneth Dupaty

Also Present: General Manager B.J. Francis, Lacresha LeBlanc, Garrett Mollere, Linda Cooke with The Bayou Pioneer and Shane Guin with High Tide Consultants LLC.

President Scott Sternfels called for the approval of the minutes of the November 27, 2023 Regular Board Meeting.

On a motion by Travis Daigle, seconded by Jerome Bougere and unanimously carried to approve the minutes of the November 27, 2023 Regular Board Meeting.

President Scott Sternfels opened the floor for public comment to discuss agenda items.

President Scott Sternfels closed the floor for public comment.

Chairman Jim Boudreaux provided Engineering Committee updates.

Bayou Valarie Booster Station Demo – A change order has been submitted to install a new 12” valve.

On a motion by Blaine Mabile, seconded by Adam Mayon and unanimously carried to approve Change Order to Purchase and Install a New 12” valve in the amount of \$4,409.75.

Plant Pump House Pump #3 Upgrade (2022 Bond Project) – The pump is assembled and is being tested.

Plant #5 Addition Project (2022 Bond Project) – An invoice has been received but will be payable once the plans are reviewed. The Bayou Lafourche Fresh Water District still needs to issue waiver.

Administrative Building/Board Meeting Room (2022 Bond Project) – The contractor will submit a new timeline. Permits have been approved and deliveries received.

Elevated Tower Rehabilitation Review (2022 Bond Project) – The Belle River tower interior is complete. The exterior should be done in about five days. A leaking valve has been replaced and the logo has been matched.

On a motion by Wayne Arboneaux, seconded by Paul Lewis and unanimously carried to pay Invoice #1 to Dixie Painting & Sandblasting, Inc. in the amount of \$188,691.14 (**Interior**- 100% Blast/Prime, 100% Stripe Coat, 95% Finish Coat; **Exterior**-100% Containment, 48% ¼” Plate Repair for Large Pit Areas).

Hwy 402 & Southall Street Waterline Upgrade Projects – The surveying contracts are being reviewed and will need an Authorization to Sign once the contracts are approved by legal.

On a motion by Blaine Mabile, seconded by Calvin Steward and unanimously carried to give the General Manager authorization to sign Engineering contracts once approved.

President Scott Sternfels presented the report from the Finance Committee.

The monthly reports were all in order.

On a motion by Jim Boudreaux, seconded by Jerome Bougere and unanimously carried that the monthly invoices be paid.

Garrett Mollere gave the Distribution updates.

B.J. Francis gave the Plant updates.

President Scott Sternfels asked for suggested action items for January 22, 2024 meeting.

Blaine Mabile suggested that hydrants be added as an action item for the January 22, 2024 meeting.

On a motion by Jim Boudreaux, seconded by Wayne Arboneaux and unanimously carried that the Board enter Executive Session to discuss a personnel matter.

The Board entered Executive Session @ 6:55 P.M.

On a motion by Wayne Arboneaux, seconded by Blaine Mabile and unanimously carried to return to Regular Board Meeting.

President Scott Sternfels asked for a motion to adjourn.

On a motion by Wayne Arboneaux, seconded by Jim Boudreaux and unanimously carried to adjourn the Regular Board Meeting at 7:24 P.M.

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Scott Sternfels – President

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Jaime Boudreaux – Secretary/Treasurer